

AUGUST 2023 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2023 EVENTS						
Yellow Door catering	3 November 2023	Yellow Door 30th Anniversary Celebration- Drinks Reception, Dinner and entertainment. Numbers attending – 150	C & D	Charge as £825 as commercial company	Yes, Wine Reception as significant anniversary	Approve Charge £825 Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Royal College of Nursing NI History of Nursing Network	13 November 2023	Celebration of project to commemorate nurses from across Ireland who served in the Second World War – reception including refreshments, presentations and stories to celebrate and remember nurses role in WW2 which are included in a new book. Numbers attending – 150	C & D	No Charge as Voluntary group	Yes, Tea and Coffee Reception as Nurses received the Freedom of the City and have memorial plaque in City Hall	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
2024 EVENTS						
Chartered Institution of Highways & Transportation – NI region	28 March 2024	CIHT 200th Anniversary Celebration- Drinks Reception, Dinner, and entertainment. Numbers attending – 250	C & D	No Charge as charity	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Association of Surgeons of Great Britain & Ireland (ASGBI)	8 May 2024	ASGBI Annual Congress reception– Dinner and entertainment for guests attending their 3 day congress taking place in ICC Numbers attending - 120	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
The Royal College of Ophthalmologists	21 May 2024	RCOphth Annual Congress reception– Dinner and entertainment for guests attending	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality

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		their 3 day congress taking place in ICC Numbers attending - 350				
British and Irish Group for the Study of Personality Disorder	19 June 2024	BIGSPD 25th Conference Dinner for guests attending their 3 day congress taking place in ICC	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality
RNLI	22 June 2024	RNLI 200th Anniversary Celebration- Drinks Reception, Dinner, and entertainment. Numbers attending – 300	C & D	No Charge as charity	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
Irish Cardiac Society Annual Scientific Meeting Gala Dinner 2024	18 October 2024	BSSH Autumn Scientific Meeting – Dinner for guests attending their 3-day congress taking place in ICC Numbers attending - 170	A & B	No (Waiver as linked to Visit Belfast)	No hospitality	Approve No Charge No hospitality